



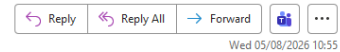
Bonnier Books UK Royalty Portal Registration Guide

When your first statement is uploaded to the **Bonnier Books UK Royalty Portal** you will receive an email generated by the Portal inviting you to register by following a provided link (pictured below).

[EXT] Invitation to register for the Royalty Portal



Bonnier Books UK (via Royalty Portal Staging) <no-reply+bonnier+datatesting@royalty-portal-staging.com>
To: Bonnier Books Royalty Portal



Follow up. Start by 05 August 2026. Due by 05 August 2026.
If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.



You have been invited to the Bonnier Books UK Royalty Portal.

You have been invited to the Bonnier Books UK Royalty Portal to access Royalty Statement files electronically. Please click the following link to register to the Royalty Portal:

<https://www.royalty-portal-staging.com/customer-bonnier-datatesting/#/register?key=B7ox6K5UvXVJ30solwPL4TvRMknZSTV20QKnZuG3k4%3d&email=royaltyportal%40bonnierbooks.co.uk>

If you have any questions about Royalty Portal registration, please contact royaltyportal@bonnierbooks.co.uk

Thank you,
Bonnie Books UK

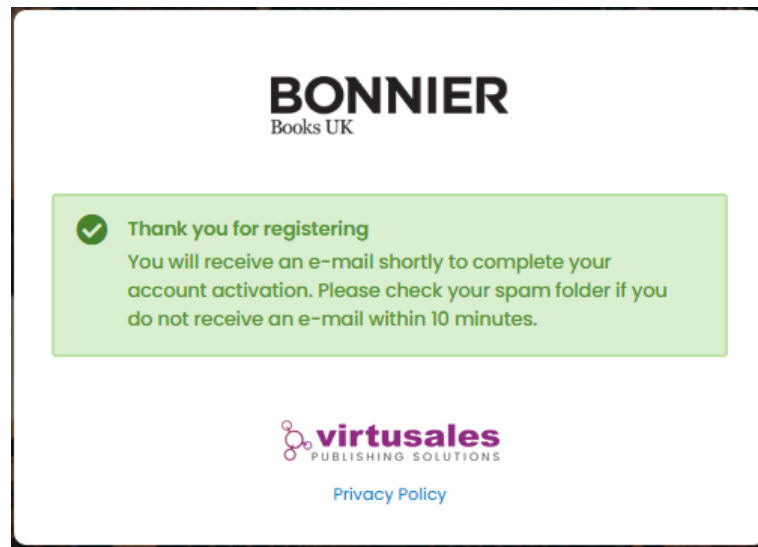
Registration Progress: Step 1 of 3 completed

→ Invitation → Registration → Activation
[Privacy Policy](#)

- Once you click on the link you will be taken to the page shown below, where your email will be automatically filled in and you will be asked to enter your name and create a password.

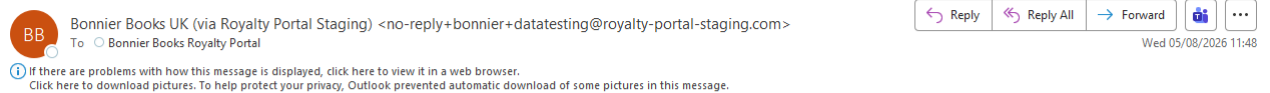


- Once you have completed this registration an automated message will appear:



- Shortly after, you will receive another email asking you to activate your new Portal account by clicking on the activation link (pictured below).

[EXT] Please activate your Royalty Portal account



Your Bonnie Books UK Royalty Portal account needs to be activated.

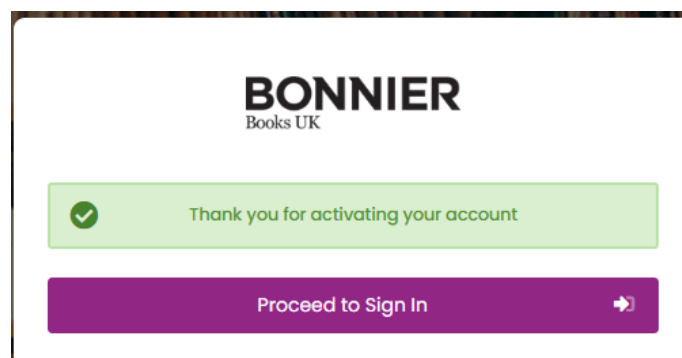
Please click the following link to activate your Royalty Portal account:

<https://www.royalty-portal-staging.com/customer-bonnier-datatesting/#/activate?key=1fM3QMHIxwvFUaN59HUzV4HuL2RVvherxsBCDaYD0%3d&email=royaltyportal%40bonnierbooks.co.uk>

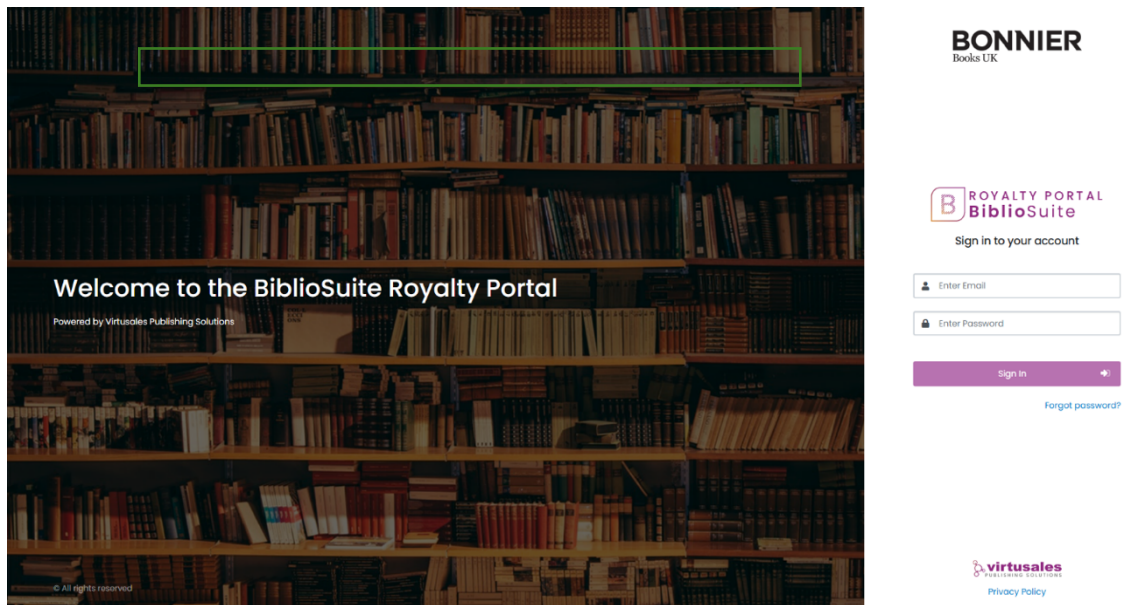
Registration Progress: Step 2 of 3 completed

→ Invitation → Registration → Activation
[Privacy Policy](#)

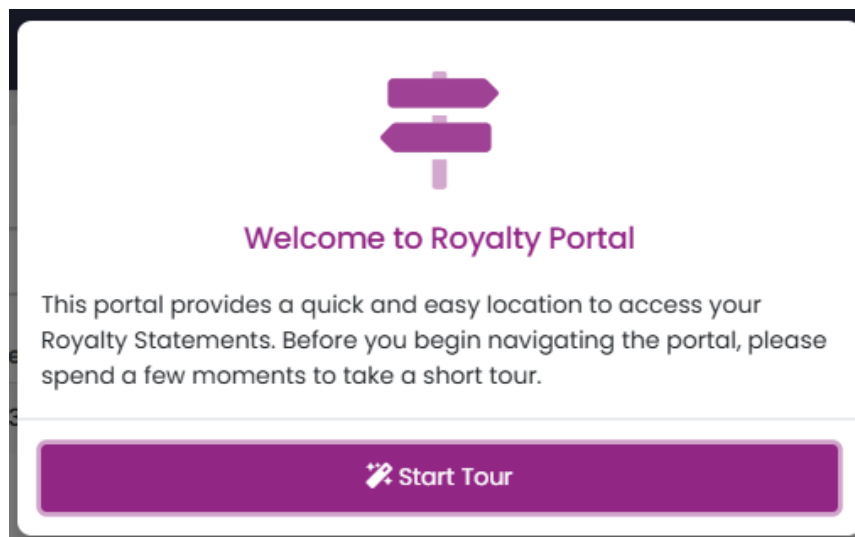
- Please click on this link, and you will see a message confirming your account has been activated and inviting you to proceed to sign in.



- Upon proceeding to sign in you will be taken to the following page



- The first time you sign in, you will be offered a tour of the Portal area to show you the various functions. **We strongly recommend you complete this tour** to familiarise yourself with the Portal.

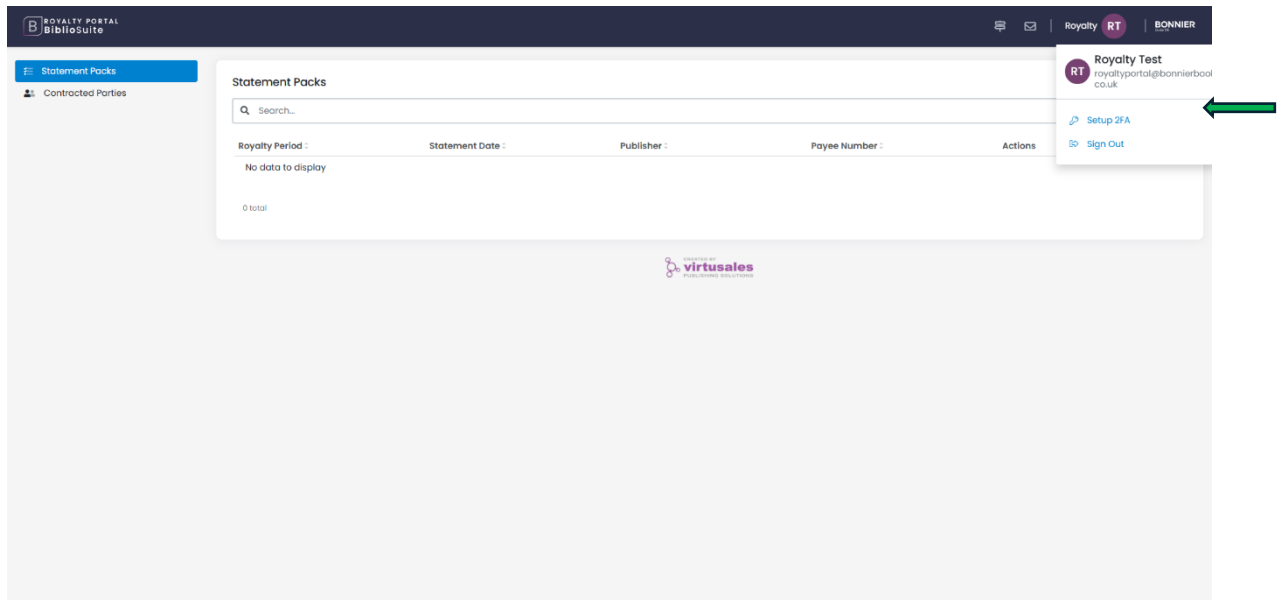


- After completing the tour you will be able to view and download your statement(s).
- At this point **we recommend you set up Two-Factor Authentication** to provide an additional layer of security.

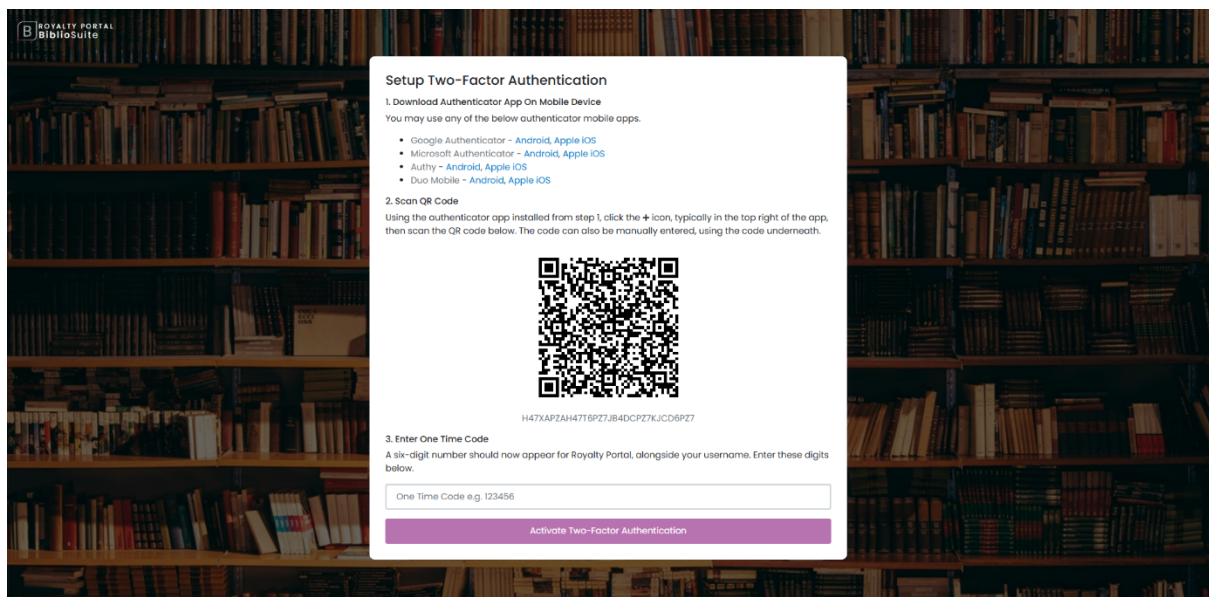
How to set up Multi-Factor Authentication (MFA) on your Royalty Portal

Setting up MFA is entirely optional, but we would highly recommend doing so as it will provide an extra layer of security for your data.

- Click on your name in the top right corner and select “Setup 2FA”.

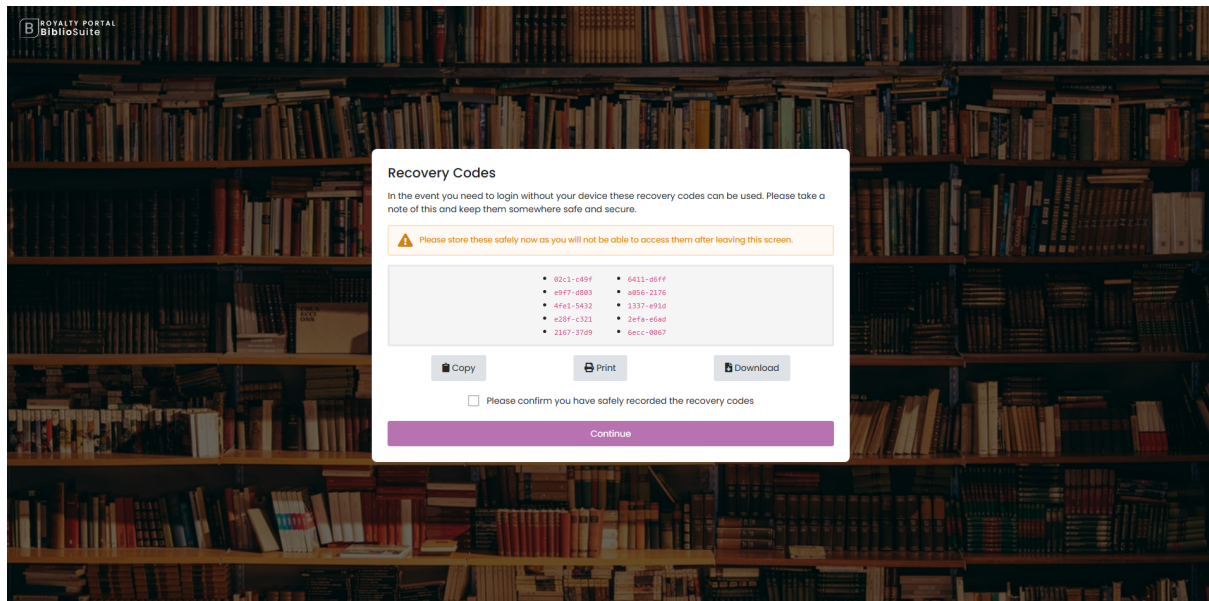


- You will then see the screen pictured below. If you haven't already, you will need to download an authenticator app on your mobile device (your options are listed on the screen below). Once installed, you can scan the QR code from the authenticator app and it will link the Royalty Portal to your authenticator.





- **Please ensure that once you have set up the MFA you save the Recovery Codes provided.** These codes will allow you to access your portal if your authenticator is not readily available for any reason (i.e. if you don't have your phone with you).



- Your MFA should now be set up, and every time you log in you will be prompted to enter the six-digit code generated by your authenticator app.
- If for any reason you need to remove the MFA or create new recovery codes, this can be done by once again clicking your name in the top right corner of the home screen.

Should you require any further assistance with MFA or have any further queries about the Royalty Portal, please contact us at royaltyportal@bonnierbooks.co.uk.